



## Kea Church PCC Standing Committee (SC)

### Minutes of Meeting held Monday 10<sup>th</sup> June 2019

**Present:** Marc Baker (Vicar, Chair), Sian Goddard (Strategic Operations Manager), Trevor Grose, Martin Handford (Churchwarden), Graham Loveland (Secretary), Alan Stanhope, John Taylor (Treasurer).

#### 1. Opening

Marc opened in prayer.

**2. Apologies for absence:** Neil Bridle.

**3. Minutes of the Meeting of 8<sup>th</sup> April 2019** were agreed and signed.

#### 4. Matters arising:

##### 4.1 Safeguarding

4.1.1 Children's data on ChurchSuite. (See Minutes of April meeting). Sian Goddard reported that she had not had an opportunity to clarify procedures with Steve Murray. She would now do so. It was suggested that a database of children be compiled on ChurchSuite, separate from the main church records, which could record all necessary details.

**Action: Sian Goddard to ask (1) Ruth Putnam to prepare the necessary records on ChurchSuite and (2) Steve Murray what systems are in place to safeguard children who are collected by someone other than the person who dropped them off.**

4.1.2 Safer Recruiting – Job Descriptions. Sian reported that job descriptions were in place for leaders of Youth, Sunday Club, Pastoral team. It remained necessary to check the status of those involved with open the Book.

**Action: Sian Goddard to (1) check with Alan Stanhope that he has received all the job descriptions and (2) the status of the Open the Book team.**

A meeting is planned to clarify roles with regard to Safer Recruiting with Jo Craze, Alan Stanhope, Ruth Putnan and Sian Goddard.

4.1.3 Safeguarding Training. Sian reported that following a check a number of people had now completed C0 and C1 training and others have been invited to do that training of the refresher C5. A database has been created on ChurchSuite which will flag up reminders for when retraining is required. A few people still need to do the C2 (leaders level) training.

**Action: Sian Goddard to check who will do C2 training from the various groups.**

**4.2 Reconstituting the CAP Working Group.** Marc indicated that he was in conversation with someone over chairing the group.

**Action: Marc Baker to progress.**

### **4.3 Fundraising**

**4.3.1 Use of a fundraiser for children's work.** Sian Goddard reported that, following contact with Steven Potts, 16 organizations had been approached. One had refused but responses were still awaited from the others. A further meeting with Steven Potts had been arranged which would include discussions as to whether he might be involved with fund raising for the All Hallows redevelopment work.

**4.3.2 Use of Mrs. McIndoe on a paid basis.**

**Action: Sian Goddard to revisit discussions with Mrs. McIndoe regarding working on a paid basis.**

### **4.4 Buildings**

**4.4.1 Responsibility for buildings.** Martin Handford said that he had agreed to take over from Jonathan Larkin overall responsibility for maintenance of the All Hallows and Old Kea buildings, and was in the course of reviewing the findings from the quinquennial survey. Jonathan Larkin would continue with his role on the buildings group with regard to redevelopments. Martin suggested however that Neil Bridle be also involved in buildings oversight, in anticipation both of Martin's forthcoming operation and the availability of a future building in Truro.

## **5. Development Plans**

**5.1 All Hallows Redevelopments.** Sian Goddard reported that:

- Copies of the plans had been provided to members of the All Hallows congregation, which had been generally well received.
- Meetings have been arranged with bell hangers to assess the viability of the plans with regard to the bells.
- Progress is being made with the faculties for the AV work and replacing the organ. It was noted that work on the AV system, the organ, and new chairs would represent "quick wins" and provide a sense of progress being made. A donation already made would cover the cost of the AV system but fundraising of some £55,000 would be required to cover the other two items. Thanks were noted to Martin Handford, Alan Stanhope, Julian Briscoe and Richard Stovin-Bradford for their willingness to help with the faculty applications
- It was noted that it had been suggested that the redevelopments would allow the church to be left open, a pattern being encouraged within the Diocese. However there were differences of opinion on whether this was desirable and the supposed benefits were doubtful. It was noted that Old Kea was normally open. The view of the church's insurers was unclear.

**Action: Sian Goddard to check the insurance.**

**5.2 New base for work in Truro.** Alan Stanhope reported that the wording of a brief Service Level Agreement had been agreed between representatives of CTT and Truro City Council. It was hoped that this would be presented to the Council's Finance Committee on 22<sup>nd</sup> July and to the full Council on 29<sup>th</sup> July for a decision. An associated business plan would be required which Alan was writing together with Martin Handford. This would cover what would go on in the building and what refurbishments would be required. Alan said he had promised this document to the Council by end June. Jeremy Putnam had made various suggestions with regard to the use of the building, including its use in connection with the Transforming Mission initiative, and to publicize the projects resident there. It was emphasized that the building had to serve a clear gospel purpose rather than just being a venue for which activities had to be found.

**Action: Alan Stanhope to forward documents to Marc.**

## **6. Vicar's Report**

**6.1 Church of England – Living in Love and Faith.** Marc described developments in the wider church regarding the issue of same sex marriage, blessings on gender changes etc. These matters would come to a head following elections to a new General Synod in 2020 after the Lambeth Conference. Marc suggested SC members read the book "Is God anti-gay?" by Sam Alberry and consider whether it might be appropriate to facilitate a discussion at PCC.

**Action: All to read the book if possible.**

**6.2 CTT Leaders' Awayday.** It had been agreed to lead CTT on a collegiate basis, with Jeremy Putnam taking leadership over Langarth, Matt Noble on prayer, and Marc and Andrew Sampson would meet to agree between them who would act as Chair and who take on Love Truro-connected issues.

Marc said a video was also being produced to show in the churches of truro (on the 30th June) concerning the Langarth housing development and inviting involvement at a followup meeting.

**6.3 Pastoral Team Leader.** Marc said he had approached someone and was hopeful of a positive response.

## **7. Finance**

John Taylor reported that:

- Income was rising slightly, partly as a consequence of indications of increased giving made last year. However one or two givers who had moved away were expected to stop giving.
- Those who had promised to give "when the time was right" were now being encouraged to fulfill their pledges.
- The process of reducing the number of bank accounts is ongoing, and problems have been encountered with Lloyds Bank regarding Mission Trust money.
- A cost/benefit analysis is being made regarding an upgrade to Sage.

## **8. Matters for the May PCC Agenda.**

None.

Trevor mentioned that there had been problems with various users of the premises not clearing up/putting away after their activities. Sian Goddard said that this duty was clearly specified on their usage agreements and she would discuss the issue with Ruth Putnam.

**Action: Sian Goddard to discuss with Ruth Putnam.**

**9. Closing Prayer:** Marc.