

## Old Kea Leadership Team

Minutes of meeting held 3 October in Kea Church Hall

Action

1	<p><b>Attendance</b></p> <p>Maureen McNally (chair), Jan Argall, Marc Baker, John Draper, John Glinn (minutes).  <b>Apologies:</b> Malcolm Henderson.</p>	
2	<p><b>Minutes of last meeting</b></p> <p>Minutes of the meeting held 27 July 2018 were accepted by the team, with the exception of noting the date of next (this) meeting being moved from 1 to 3 October.</p>	
3	<p><b>Specific matters arising (all other items included in sections 4 – 7)</b></p> <p><b>PCC development plans</b>  Mark outlined the progress of development plans through the PCC. At the last PCC meeting, plans were approved on the basis of the underlying vision but funding was not allocated. At the November meeting budgets will be set once the vision is finally decided.</p> <p><b>Gift to farmers</b>  The appeal over the summer raised £320, with a further £20 just received, and a cheque was presented to the farmers by MM, JA and Ann Amos. The farmers were very touched, and greatly appreciated people’s concern and generosity.</p> <p><b>Possible development of Prayer Book services</b>  JA and MB had received a couple of communications from Mark Schuler, who is keen to develop the Prayer Book ministry at Old Kea. The team considered the various suggestions he put forward, and were happy for his proposals to increase the online visibility of Old Kea and its regular prayer book services on the Prayer Book Society(PBS)’s service finder, and were similarly happy for the use of Search Engine Optimisation (SEO) to help others to be more aware of Old Kea and its ministry. The team was also happy for our entry in ‘A church near you’ to be augmented as long as this did not unbalance the overall message of St. Kea’s entry. However, there was not support for altering the layout of the Kea website, or for changing the number or balance of regular services at present. There were also concerns about the suggestion to hold the PBS’s Advent social event (comprising a Saturday morning Matins led by a PBS priest followed by a pub lunch), as the team felt that the focus at Old Kea needed to be on the core congregation and local parishioners.</p>	
4	<p><b>Project plans for works at Old Kea</b></p> <p><b>Pillars</b>  JA reported on the visit to Old Kea attended by David Scott the Quinquennial surveyor, Reuben Marsh the stonemason, Mark Hood, JA and JG. The suggested course of action was for Reuben to start by stripping back the pillars, pinning if necessary and applying limewash. David Scott said he would like to return at this</p>	

	<p>stage when it could be decided how much stone would need replacing. Minimising the amount of new stone required would be more in keeping with the appearance of the other pillars as well as reducing the expenditure. Reuben agreed to quote for the less invasive restoration as well as for the replacement of the more damaged pieces of stonework, and JA hoped to obtain a quotation that could be taken to the Standing Committee on 10 October.</p> <p><b>Planning application and approval process</b>  MH had received further advice from the archaeologist Charles Johns, Senior Development Officer (Historic Environment) for Cornwall Council regarding the requirement for an archeological survey by means of a 'written scheme of investigation'. The fee for this would be £285 plus VAT. The letter from Mr Johns explained that although only the proposed footpath falls within the churchyard, historically Old Kea is the site of a 'lann' or enclosed cemetery, which could extend to land outside the current cemetery. The scheme of investigation would basically require a 'watching brief' during any excavations inside or outside the wall of the churchyard, looking out for any buried features or human remains. The scheme would describe how any finds were to be recorded, and in the absence of any finds only a short report will be needed. The team was happy for an application to be made for a scheme of investigation in time for the start of excavations.</p> <p><b>Building works – scheduling and contract issues</b>  JA had requested quotes for the building work from Ed Faull and Steve Gunn and expected them to be submitted soon. The team discussed whether to proceed to funding requests using the builders' quotes rather than commissioning a detailed Quantity Surveyor's estimate. MH had previously been quoted £375 plus VAT by William G Weller for a detailed estimate. JA and MM understood that builders' quotes should be sufficient for funding applications, so the team resolved to submit these in the first instance.</p> <p><b>Trees and ground work</b>  Ben Goddard had agreed to oversee a bonfire in the recently cleared area, away from the lawned area and any graves, probably in January.</p> <p>Colin Haines is hoping to attend in November, probably on a Tuesday, to do some more clearing of trees. MM would pull together volunteers for a tidying party when the date is agreed.</p>	<p>JA</p> <p>JA MM</p> <p>MM</p>
5	<p><b>External Funding</b>  MM and JA are ready to submit bids when quotes from the builders have been received.</p>	
6	<p><b>Local fundraising and activities</b>  JA reported that a successful <b>car boot sale</b> of items of bric-a-brac has taken place and raised £81.</p> <p>MM reported that the <b>Charity Auction and meal</b> is now planned for either Friday 8 or Saturday 9 February 2019, with a choice of Truro Golf Club, Princess Pavilion in Falmouth, or Trelissick. A quotation of £14.95 per head for food with free room hire had been received from the Golf Club, with other quotations awaited.</p>	<p>MM</p>

	MM tabled a statement from Kea Treasury team indicating that <b>funds for Old Kea</b> now totalled £10,500.	
7	<p><b>Jan's report</b></p> <p>Frances Gray has prepared some <b>cards and cross-stitched bookmarks</b> to be sold alongside the mugs at the back of church.</p> <p><b>Kea Feast</b> is due to be celebrated at 3pm on 14 October with a special service followed by refreshments. Flyers have been distributed, a marquee, camping toilet and parking have been arranged, and it was agreed that donations of imperishable produce should be given to the homeless via St. Petroc's as before.</p> <p>Jan reminded the meeting that future <b>evening services</b> would be moving from 6.30 to 3.00pm for November, January, February and March. This change will be publicised on the weekly church bulletins.</p>	
8	<p><b>Any other business</b></p> <p>A request had been received for <b>deceased ashes</b> to be interred at Old Kea. MB explained that as the burial ground is officially 'closed' it would not be possible to hold an official service of interment. There was, however, no reason why the family could not themselves informally scatter the ashes at Old Kea.</p>	
9	<p><b>Date of next meeting</b></p> <p>Tuesday 27 November 2018, Church Hall, 3.00pm.</p>	

**Associated documents tabled at meeting:**



OldKeaLeadMins2307  
18.docx

Minutes of Old Kea Leadership Team meeting held 23 Jul 2018