**AHLT 17th January 2022: Heather Alford, Liz Aver, Hugh Barne, Martin Handford, Lucy Larkin**

**Apologies**: Ben Goddard (but joined for the first part of the meeting)

**Note Taker**: Hugh Barne

| **Item** | **Summary of discussion/Action** | **By whom** | **By when** |
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| **1) Introduction** | Hugh opened the meeting by reading Acts 20:28, drawing out some thoughts from Paul’s farewell to the Ephesian elders: the importance of keeping watch over ourselves, the reminder that it is God himself who makes us overseers, the shepherding duties (inc. the building up through the word of God’s grace) and the preciousness of the flock. This was followed by prayer. |  |  |
| **2)** | Hugh (later) asked for approval of the minutes from the November meeting and approval was given. |  |  |
| **6) 10.15 refreshments**(agenda item brought fwd) | Hugh passed on that Monica Thomas had consulted with the refreshments team and had offered to restart refreshments before the All Hallow’s service at 10.15am.Ben voiced his support for the return to 10.15 refreshments and commented how important that could be for the strengthening of church family community.There was some discussion about some of the challenges of the past (pre-pandemic) with children not engaging well once the service starts at 10.30am. It was suggested that we re-introduce refreshments before the service from the 6th Feb but do not re-stablish the same approach with bean bags and a children/youth area at present. The intention is for families to stay together during the refreshments (much as they might at the moment after the service) and sit together once the service starts.  | HB | Feb 6th |
| **Livestream** | A question about moving the cameras used for the livestream was raised by Heather. It was confirmed by Ben/Hugh that the plan is to move the cameras to the left hand side of the church and position next to a pillar. (Ben left at this point to attend another meeting).Moving to lower production values on the livestream was then discussed. The feeling, from most, was that at present it feels like there is equal focus on those at home and those in person and that now is a good time to further shift the focus towards those present in person. Liz commented that having Communion as part of the main service already had contributed to this shift.There was a discussion about reducing the number of people required on the tech rota if lower production values were in view. The question was raised as to whether a director and camera operators were needed if we used a static camera(s).There was discussion about the pros and cons of young people being involved in tech roles. On the one hand it involves them but on the other hand it can take them away from groups where they could be engaging with more age appropriate teaching. It was agreed that a balance needs to be struck and that 14yrs plus in the ideal age range for tech roles as there is no provision outside of the service. Martin raised the possibility of involving youth in teams such as welcome and refreshments (which wouldn’t clash with provision for them during the service). | BG/HB | Feb 6th |
| **Part time Music Minister** | The possibility of appointing a part time music minister was then discussed. This was a continuation of an initial discussion at the Nov ’21 AHLT meeting and also picking up on a comment made at the 10th January PCC meeting where the AHLT were encouraged to explore this possibility. The scope and nature of the role was discussed. Hugh suggested that a part-time role with oversight responsibility across all four St Kea congregations might be a good approach and would be similar to other churches. Martin raised the possibility of sharing hours with other churches as part of the BMO. Hugh agreed to circulate a draft job description and person specification as a starting point. | Hugh | Jan 24th |
| **4) Whole Church Prayer** | There was a discussion seeking to find a way forward in light of both the consultation responses and the plan presented to the two leadership teams.Many different factors and various options were discussed. The main areas of agreement were:* An additional daytime prayer meeting is worth trying, particularly seeking to involve the three AH home/small groups consisting of members who may find an evening start time a barrier to involvement. It was suggested that Maggie H should be approached to explore a Weds afternoon meeting that could be hosted by her group.
* It was noted by Liz that a midweek prayer meeting that formed part of the home/small group schedule had been successful in the past and did have some appeal going forwards however using the Moresk Centre felt less appealing than All Hallows. Martin H noted that not all home/small groups meet on a Wednesday the pattern is not straightforward and also suggested that his group were more likely to attend a Sunday meeting than a midweek evening. It was also noted that All Hallows church is sometimes used by the Scouts on a Wednesday evening.
* A monthly Sunday meeting could take on board the consultation responses by moving earlier (e.g. 6.30pm start), having a less rigid/busy agenda.
* Whatever solution is reached there is a need to advertise/promote well.

The suggestion from the AHLT is therefore that the pattern for whole church prayer is reinstated as Wednesday afternoons and Sunday evenings. In order to be memorable it is suggested that these meetings take place on the 1st Wednesday/Sunday respectively. | Hugh | Feb 6th |
| **Prayer ministry** | It was noted that in person prayer ministry has resumed and that an area in the transept has been allocated for this. Hugh is sourcing a banner. The AHLT agreed that this was a positive step. | Hugh | Jan 24th |
| **5) Role of AHLT** | Not much time was available for this agenda item, however Hugh and Martin passed on that the PCC requested the reinstatement of the task for both leadership teams to present their annual Vision statement for the next year to PCC in July. | Martin | End of June |
| **Building project** | Following on from discussions in previous meetings it was suggested that the Buildings Group are invited to the February meeting in order to update the AHLT on where plans ended up. It is hoped this might allow greater clarity on what the future of the building project might be. Jonathan, Sian, and Geoff will be invited. (Liz and Martin are also members)  | Hugh | Jan 24th |
| **7) ‘Prayer Grannies’ and ‘Names amnesty Sundays’** | Hugh updated the AHLT on plans to continue fostering church family identity through two initiatives that can be implemented fairly easily. Heather, Hannah and Hugh will work on the ‘prayer grannies’ and Hugh will also suggest some Sundays for sticky name labels to help with getting to know one another. | Hugh | Feb 6th |
| **8) Update on the BMO and On the Way** | Martin mentioned his involvement and the meeting on the 18th January which would be the start of the next stage of On the Way. The BMO is part of the remit for the Truro Renew team within the On the Way process. | Martin | As required |
| **9) Kea Environmental Audit** | Martin updated the AHLT on the next step with the Environmental Audit which is to allocate tasks/initiatives/actions to various teams.There was discussion about the involvement of Children and Youth in this and some possible ideas for both teaching and churchyard initiatives. | Martin/Ben/Hugh/Heather | As required |
| **10) Looking back/looking forward** | Hugh very briefly outlined some of the events and initiatives planned for the term including plans for a Confirmation service and the Real Lives events. | NA |  |
| **11) AOB - Church cleaning** | Hugh noted that the church cleaning rota has been moved to Church Suite and last year’s volunteers have been invited to sign up however fresh volunteers are needed. Hugh passed on Jean’s request that the AHLT help with recruitment.  | All | Asap |
| **Creche and family area** | Hugh asked the AHLT about placing signs on a small number of chairs at the front left hand side of church near to the carpet, low table and Creche door to encourage these seats to be reserved for families with small children.  | Hugh | 23rd Jan |
| **12) Date of next meeting** | There was discussion about the date of the next meeting. The next third Monday falls in half term so to ensure that everyone has the best chance of attending the AHLT decided to opt for the fourth Monday. | N/A |  |
| **13) Close in prayer** | The meeting ended in prayer, including a time of thanksgiving for encouragements and answers to prayer (particularly focused on the most recent Sunday service at All Hallows). |  |  |

Date of next meeting: 28th February 2022