

**Attendees Lucy Larkin, Liz Aver, Ben Goddard, Hugh Barne, Martin Handford**

**Apologies:** Heather Alford

**Note Taker:** Martin Handford

Item	Summary of discussion/Action	By whom	By when
<b>Introduction</b>	<p>The meeting opened in prayer</p> <p>Martin thanked everyone for joining on Zoom and welcomed Hugh to his first AHLT meeting Hugh then told us a little about his settling in and about himself.</p>		
<b>Review of the Sunday Service for 18<sup>th</sup> July.</b>	<p>Liz suggested that she thought that about 36 people had attended the service . Ben confirmed that about 47 people were also watching on Live Stream and that there were in excess of 8 people on Zoom who then went into a breakout room at the end of the service (Martin checked numbers with Catharine after the meeting and we were able to account for 51 people including the tech team, band and leaders). Martin said that Kay had told him earlier in the week that a number of people had contacted the office to say thank you for the clear email outlining the things that were being put in place to keep people safe. He also had a number of people before and after the service also commenting appreciatively on the way the service was made safe for people coming back. Ben also said people had said they were pleased to be back. There was no negative feedback received.</p> <p>Martin confirmed that the Welcome Team had, as agreed handed out leaflets advising people of the precautions they needed to follow in church, were ready to offer face masks if needed (none were needed as 100% of people attending wore their own masks) and walked people to seats.</p> <p>It was noted that there remains a general caution in the population across the country about returning to “normal” after the pandemic. This time of year we typically see smaller numbers in our congregation as people are on holiday or taking advantage of the good weather, have visitors down etc. Ben said that we could expect a more reasonable attendance after the holidays end in September.</p> <p>The meeting discussed how to encourage people back. Hugh suggested using the cameras from a front angle to show the number of people, how the layout of seating was safe and to show people singing again but it was suggested that we might need to get the agreement of those in church. Martin had asked Sian if it were possible to put something into the weekly church email updating people on how well things went. However as Kay is on leave the email has already been completed. It is planned to put an article in the next email.</p>		

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	<p>Seating</p> <p>Kay set up the seating for last Sunday in the same fashion as was used for when people had to book seats. Martin said that as the attendance was considerably less than hoped for there had still been a number of seats free. Ben said that there is a wedding this Saturday so there would be another opportunity to see how the current layout was working. However it was agreed that ideally we would adopt the seating plan agreed at the previous AHLT meeting ie. Put seats in normal rows, with the rows being slightly further apart than pre-pandemic and show people to seats putting markers on the next 2 seats to create a 1 metre space .</p>		
<p><b>Sunday 5<sup>th</sup> September service</b></p>	<p>This Sunday will see Marc return for his first service, his Vision service and it will have the church vicarage bbq afterwards. Heather, by email, had questioned whether it was to be an all age service as apparently Kay had suggested to her that it might not be. However Hugh was able to check the rota and it appears that it is. The team thought that this will probably give problems accommodating everyone in church as this service and the bbq are seen traditionally as the start of our church's new year.</p> <p>To get an accurate assessment of the numbers attending we agreed to base it on the numbers of people who have signed up for the bbq. We agreed to ask Kay to put a closing date on the bookings for the bbq of Sunday 29<sup>th</sup> August. The AHLT also agreed to meet on the following day, Monday August 30<sup>th</sup> to assess the situation. If numbers are more than the church can hold possible solutions for consideration might be</p> <ol style="list-style-type: none"> <li>1. Use either the church hall or marquee as an overflow</li> <li>2. Hold the service outdoors – in the vicarage garden? (would this give possible problems for the setting up of the various elements of the bbq?).</li> </ol> <p>It was agreed that we will need to leave space for anyone who hasn't booked for the bbq but just turns up to church for the service or for visitors.</p> <p>(The AHL team also discussed possible difficulties that might arise for services such as this one where the whole church comes together if the two congregations are running two different policies on the use of masks etc at services. No decision was reached as to do what to do for this service if that situation does occur) Further planning for this service and for the bbq will take place at the special AHLT meeting on August 30<sup>th</sup>.</p>		
<p><b>Communion</b></p>	<p><b>Communion</b></p> <p>Hugh checked the rota and it appears that the next communion service will be August 22<sup>nd</sup>. This will be lead by Lucy (the rota also shows Will Harwood leading a communion service at ABB School on the 8<sup>th</sup> August). It was agreed to run the communion service as a separate, shorter service after the main service as we have done recently. The advice on how to carry out communion was discussed, considering the advice provided by the Diocese/CofE. Hugh said that his last church had used tweezers to dip the wafer into the wine and then drop it into the hands of the communicant. For this next service we decided to continue with only the leader taking the wine</p>		

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<b>BBQ</b>	It was noted, in answer to the question, that Kay is organizing the bbq. Ben said that he was away at that time so someone will need to sort out the ferrying of bbqs, the setting up and of organizing the teams for pre-cooking, cooking, the salad and pudding counter and the hot and cold drinks areas and the provision, setting up and running of the sound system. The meeting discussed the likely other “attractions” to be there – ice cream van, games, . It was discussed whther we might get the youth to sing? Hugh said he had some games equipment he could provide. . The meeting closed with prayer		
<b>Next meeting</b>	There will be an “extraordinary” meeting of AHLT on Monday 30 <sup>th</sup> August at 7.30pm to briefly review all the arrangements for the service and bbq on the 5 <sup>th</sup> September. Martin to invite Sian to give us an update on numbers booked into the bbq and the plan for the bbq		